

June 13, 2019

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President Jean Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

- Regina Beck – Vice President
- Joseph Maher– Councilman
- Jim Cassidy – Councilman
- John Mathews – Councilman
- Awilda Burgos – Councilwoman
- Ed McDaniel – Councilman

Mark Possenti – Manager

Eileen Nelson – Engineer
 Mike Sheridan – Solicitor

ABSENT

- Frances Zalewski – Mayor
- Greg Miley - President

MAY CAUCUS MINUTES

The minutes of the May Caucus meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Maher. No opposition. Motion carried.

MINUTES

The minutes of the May meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the May bills for approval by Councilperson Mathews and seconded by Councilperson Burgos. No opposition. Motion carried.

MAY GENERAL FUND BILLS

United States Postal Service	Centennial pre-invitation stamps	-13.70
Paychex Invoice	May Monthly	-181.10
United States Postal Service	BOH certified letters	-120.50

Orlando, Victoria A.	Taco Fest prizes	-100.00
#1 Car Wash Inc.	Clean Police Vehicles April	-200.00
Maher, Joseph S.	Rec Event Flags	-329.00
Kelly & Close Engineers	Municipal Complex site work	-29,797.87
PECO - Park	HJ Park	-26.18
Integral Systems Corp	Computer back-up	-50.00
Marcus Hook Borough	Fire Station April	-1,075.54
Marcus Hook Borough	Fire Truck April	-160.76
Arthur J. Gallagher	Liability insurance	-615.00
Motorist Life Insurance Co.	Life insurance	-727.00
Possenti Consulting, LLC	2019 Services March	-2,150.00
Stantec Consulting Services Inc.	Professional Services	-12,543.50
Delaware Valley Veterinary Hospital	Expenses for Nero	-98.29
Goodyear Auto Service Center	Police vehicles	-420.00
Galls Incorporated	Police equipment	-38.69
Aston Service Center	Police vehicles	-776.51
Talley's Garage & Towing	Police Vehicles	-226.60
Home Depot	Key, graffiti remover	-81.02
Charles Higgins & Sons	Street light maintenance	-304.62
PECO - Municipal Bldg.	Municipal Bldg	-578.70
PECO - Garage	Highway Garage	-189.56
T Frank McCall's Inc	Bldg supplies	-258.36
Linn Architects	Municipal Complex plans	-60,300.00
DCIU	Health Benefits June 2019	-24,902.62
Chester Water Authority - Hydrants	Hydrants	-1,195.10
Sunoco - SunTrak	Police vehicle fuel	-2,791.83
Comcast Cable	Cable services	-97.21
Paychex Invoice	May 10 Biweekly	-155.45
A. Gargiule & Sons Inc.	Inlet/sidewalk repair Township Line Rd.	-4,500.00
United States Postal Service	2 Rolls of stamps	-110.00
Burke Landscape Supply	Highway equipment parts	-7.98
Nextel	Cell phones	-132.14
Kelly & Close Engineers	Municipal Complex work	-7,142.14
United Concordia Life & Health	Dental Coverage	-1,534.37
Integral Systems Corp	Computer maintenance/repair	-425.00
Marcus Hook Borough	Fire Truck May	-160.76
Marcus Hook Borough	Fire Station May	-1,113.49
AT&T Mobility	Police data reader	-691.63
Carl J. Spangler, Jr.	Professional Services Oct. 2018 - April 2019	-260.00

Delcora	Sewer bill	-25.28
Colliflower, Inc.	Highway equipment parts	-39.51
Staples Advantage	Office supplies	-222.64
Delaware County Solid Waste	April tipping fees	-5,041.89
Global Security Systems, Inc.	Municipal Security camera replacement	-310.00
B&L Disposal	Waste disposal	-6,660.00
PECO Street Lighting	Street Lighting	-2,011.14
PECO-Underpass Lighting	Underpass Lighting	-31.48
Chester Water Authority - Municipal	Municipal Bldg	-35.15
Charles Williamson/WBCS	Tax collector software license	-850.00
Leitzell & Economidis, PC	2017 Tax Collector Audit	-3,500.00
Utility Advocate	Energy savings	-16.67
J. Michael Sheridan, Esq.	Professional Services	-1,550.00
Chester Water Authority - HJP	HJ Park	-18.36
David Dodge	Police vehicle	-819.89
Paychex Invoice	May 24 Biweekly	-183.45
Galls Incorporated	Police equipment	-30.55
A.R.D. Uniform Enterprises, Ltd.	Police uniforms	-594.00
Vivint Solar, Inc.	Refund for cancelled permit 1303 Langley	-374.00
TD Card Services	QB, web, code office, hwy	-432.64
Burke Landscape Supply	Highway equipment parts	-265.00
Global Security Systems, Inc.	Labor charges for work order	-85.00
Charles Higgins & Sons	Street light maintenance	-111.76
Comcast Business	VOIP phone	-364.02
Comcast Cable	Cable services	-247.67

-180,402.32

PAYROLL ACCOUNT

It was motioned by Councilperson Cassidy and seconded by Councilperson Maher that Payroll for the month of May is paid. No opposition. Motion carried.

May PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of May \$82,845.15.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of May meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Maher. No opposition. Motion carried.

MAY LIQUID FUEL BILLS

Mauger & Co.	Hwy vehicle fuel	-331.36
PECO	Traffic Lighting	-284.47

-615.83

COMMUNITY CENTER BILLS

Community Center Bills for the month of May meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Mathews. No opposition. Motion carried.

MAY COMMUNITY CENTER BILLS

PECO electric	CC Electric	-43.28
PECO gas	CC Gas/electric	-422.19
Banta's Bestway Trash Removal	Dumpster removal	-120.00
Delcora	Sewer	-42.56
Chester Water Authority	Water	-91.62
Global Security Systems, Inc.	Security	-120.00
Chester Water Authority	Water	-9.16

-848.81

PERMITS & LICENSE

Permits for the month of May meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Maher. No opposition. Motion carried.

PERMITS & LICENSE – MAY

10 Building permits	\$12,278.53
3 Contractor license	\$300.00
13 C/O Applications	\$1,200.00
3 Plumbing permits	\$459.00
3 Electrical permits	\$240.00
6 Zoning	\$350.00
3 Other Permits/License	\$283.00
1 Liens	\$3,826.32
3 Vacant property registration	\$450.00
Amount turned over to Borough	\$19,386.85

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

0 – Permits
Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Mathews and seconded by Councilperson Maher that the correspondence for Maybe accepted and any necessary action taken. No opposition. Motion carried.

MAY CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$261,600.00 May EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$15,540.69 May LST distribution.
- Received from Delaware County Monthly Deed Reconciliation for April and a check in the amount of \$3,234.09.
- Received from Delaware County Monthly Deed Reconciliation for May and a check in the amount of \$134.75.
- Received from Delaware County Tax Claim Monthly for April and a check in the amount of \$9,175.89.
- Received from Chichester School District in regards to 2019-2020 millage set for 39.8561.
- Received from DEP sent to Phillips 66 in regards to storage tank program.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

Absent. Secretary read report.

- Food pantry doing well. Thanks to Marcia Kline, Jean Beck and Awilda Burgos.
- Centennial planning is progressing. We will be selling patron ads for the booklet, put your name in the book as a valuable souvenir.
- School will be out soon, please slow down and keep eyes open. Kids pop out of nowhere.
- During hot weather check on your neighbors. If there is a problem call the Police.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- No report.

PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- The summer events start on July 6th at 11:00.
- We have disregarded obtaining a Moon Bounce.

FIRE/BOARD OF HEALTH

Councilman Cassidy:

Welcome to Trainers June Council meeting:

Board of Health has been very busy this past month.

Many letters have been sent as well as follow up letters for various health code violations.

Happy to report that there has been some improvement with Parkview Mobile Home Park. Board will stay on top of this location. Still some reluctance from some residents. Working with owners of Parkview to address these individuals. It is the understanding from some residents of Parkview that the Borough wants to close the park down. This is "fake news". The Borough does not evict or want to see anyone evicted from anywhere. But, there are rules that have to be followed.

Three (3) properties have been addressed by the Borough Maintenance Department and appropriate action taken.

Due to the amount of rain we have been getting, it is important to keep your grass groomed to allow the ground to dry and prevent mosquito growth.

Court case today went in favor of the Borough. Took almost a year to get to court.

Cats seem to be an issue again this year. Trainer has an ordinance forbidding feeding and harboring stray cats. Letters have been sent by Code Enforcement in regards to these complaints.

Issues with our trash hauler are being addressed. If you have any issues, please leave your name, address and nature of the incident with the Secretary and your issue will be investigated and addressed. The Borough will not disclose your identity.

Several fires in the last month. It is taking the Fire Department longer to respond due to the lack of responding members. Outside companies have to come in and like I said before, it takes longer for them to get here, find a hydrant and extinguish the fire. Same thing when our company has to go into another Borough or town such as Aston or Bethel Township, Chester and Chester Township just to name a few. This is getting more serious as time goes on.

Many ideas are being discussed to attract members. Trainer Borough and the State of Pa give tax breaks for being an "active" member.

HAPPY FATHERS DAY!!

Read fire report for April and May

See attached

Councilman Cassidy called for an executive meeting.

HIGHWAY/BUILDINGS

Councilman Mathews:

- Approval was given to purchase Dandy inlet protectors in the amount of \$1,942.00. The protectors will help to keep our storm sewer clean.

PUBLIC SAFETY

Councilwoman Beck read the Code office reports for May.

May: 11 bldg. permits, 31 C/O's, 2 Contractor licenses, 4 zoning and numerous violation notices, citation warnings and citations issued.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- No report

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel:

- No report

CODE ENFORCEMENT OFFICER

No report

TAX COLLECTOR

Mark Possenti stated the tax certs are done, money will be deposited into account tomorrow. Will be cleaning up the DCED reports and Wells Fargo will be getting their bills. Last deposit made was approximately \$70,000.00 and tomorrow's deposit will be around \$200,000.00.

A motion was made to accept any 2018 tax bills that may be found for the amount that was paid.

MONROE ENERGY

Adam Gattuso thanked the police and Chief for their quick response to an accident in front of the refinery. A fence line monitoring system is being put into place. Benzene chemical will be monitored.

ENGINEER

Eileen Nelson

Engineer's Report

Attached

SOLICITOR

Mike Sheridan stated:

- Ordinance 766 parking tickets to include expired registration will be advertised and ready for action at the July council meeting.
- Need a motion to authorize medical reimbursement to an officer in the amount of \$225.00.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Cassidy to approve the purchase Dandy inlet protectors in the amount of \$1,942.00 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize medical reimbursement to an officer in the amount of \$225.00 and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to accept any 2018 tax bills that may be found for the amount that was paid seconded by Councilperson Mathews. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Chuck Miles, Ridge Rd. – Stated the ivy that was planted on the Ridge is already growing weeds and no weed barrier was put down prior to planting.

Marilyn Maher, Price St. – Inquired about the superfund site progress.

Terry Millard, Chestnut St. – Asked what the VFW and Ricks bar were going to be used for.

Erica Cruet, 7 St. – Asked if there was any further decision made in regards to speed humps and hiring youth for a summer program. Eileen Nelson explained the cost and will look into other traffic calming devices.

Susan Seningen, Price St. – Stated cars do not stop at the stop sign at Price and 10th streets.

Kitty Martin 3rd St. – Stated the 3rd street playground is missing fencing in the rear and small kids just wander out into the alley where cars travel.

Jenn Frazier 3rd St. – Inquired what the status was for the new rec building.

An Executive session was called at 7:40pm to discuss legal matters.
The regular Council meeting resumed at 8:04 pm.

ADJOURNMENT

Vice President Jean Beck called for a motion to adjourn at 8:04 pm; Councilperson Cassidy made the motion to adjourn. Councilperson Mathews seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

MARCUS HOOK TRAINER FIRE DEPARTMENT MONTHLY REPORT

APRIL, 2019

INCIDENT TYPE	# INCIDENTS
Road freight or transport vehicle fire	1
Medical assist, assist EMS crew	4
Motor vehicle accident with injuries	2
Hazardous condition, other	1
Gas leak (natural gas or LPG)	1
Toxic condition, other	1
Cover assignment, standby, moveup	3
Dispatched & cancelled en route	6
Smoke detector activation, no fire - unintentional	1
Detector activation, no fire - unintentional	1
Alarm system activation, no fire - unintentional	1
Total Incidents	22

THE DEPARTMENT DID NOT RESPOND TO 4 ALARMS NO CREW FOR THE DAY TIME

10 calls from 6am-6pm

12 calls from 6pm-6am

Top runner for the month : Ray Betts 16 Alarms

Reporting Officer: Ken Smith Jr. Deputy Fire Chief

MAY, 2019

INCIDENT TYPE	# INCIDENTS
- Building fire	1
- Outside rubbish fire, other	1
Medical assist, assist EMS crew	4
- Motor vehicle accident with injuries	1
- Motor vehicle/pedestrian accident (MV Ped)	1
- Swift water rescue	1
- Gas leak (natural gas or LPG)	1
- Oil or other combustible liquid spill	1
Electrical wiring/equipment problem, other	1
- Power line down	1
- Accident, potential accident, other	1
- Cover assignment, standby, moveup	3
- Good intent call, other	1
- Dispatched & cancelled en route	6
NO RESPONSE NO CREW	2
TOTAL INCIDENTS:	26

The department did not respond to 2 alarms no crew

From 6am-6pm: 13 alarms

From 6pm-6am: 13 alarms

Top runner for the month: Ray Betts with 19 Alarms

Reporting officer Ken Smith Jr. Deputy Fire Chief

TRAINER BOROUGH - ENGINEER'S REPORT

- **Ridge Road Pedestrian Improvements FY 2018 CDBG**
We are working with the Borough Solicitor regarding the preparation of the easement agreements. We are finalizing the Highway Occupancy Plans for submission to PennDOT.

- **Maintenance Contracts**
Executed contracts were distributed.

- **2019 Road Program**
We spoke to the Council President to clarify the scope of work per the bid results as follows:
 - Base Bid (less one ADA Curb Ramp Replacement at W. 9th Street and Ridge Road): **\$84,553.50.**
 - Add Alternate: Curb replacement on Chestnut St. and curb and sidewalk replacement on Ridge Road near Veterans Drive: **\$14,250.**

Total above is **\$98,803.50.** We are requesting Council's input and approval for the extent of the work.

We sent the updated Application for Project Approval to PennDOT and upon their approval we will issue the Notice to Proceed.

We met with the contractor at the site and marked out the limits of the concrete curb, sidewalk and ADA curb ramps. The contractor is scheduled to start work next week of June 17. We will inform the Borough of the start date.

- **Subdivision and Land Development Plan for Borough Complex**
Kelly & Associates copied us on the submissions to DELCORA and PADEP for sewage connection and Floodplain delineation respectively. DELCORA has agreed to waive tap in fees for the connection of the two new buildings. The 100 year Flood Plain delineation results for the unnamed tributary to Marcus Hook Creek shows no additional permitting will be required as the project does not encroach.

- **Inlet raising Twp. Line Road**
We reviewed the work with the Highway crew on May 14, 2019 and confirmed the work was satisfactorily completed. The Borough Secretary advised payment for the work was released to Garguile and Sons.

- **Trailer Park Lot 68 - Complaint stormwater run-off**
On May 14 we reviewed the area with Ed Kline as well as the homeowners at lot 68 and lot 73. Temporary measures performed by Public works have helped the immediate concerns for Lot 68 but shifted the ponding elsewhere. We are developing a proposal for the work we envision being needed to provide a more permanent solution.
We will present the proposal with a cost estimate at tonight's meeting.

▪ **PENNDOT - Route 291 – Price Street**

We attended the pre-construction meeting on May 13th at PennDOT's office. Highway Materials is the contractor and the work is scheduled to be completed sometime during 2019. We will advise the Borough of the updated schedule upon receipt from PennDOT. We reviewed with PennDOT representatives proposed repairs to several storm inlets in consideration for Highway Materials to repair and will advise of their response.

▪ **Speed Humps**

We reviewed updated pricing from Traffic Logix, Inc. for rubber, removable speed humps 28.5 ft. wide by 14 ft. long by 4 inches high. They are similar to PennDOT's sizing guidelines, so they should not impact Liquid Fuels allocations. Attached to the report are quotations and product information.

Costs for two each including delivery to the Borough:

- 13,316.00 for black with white arrows.
- 14,258.00 for black with yellow squares.

An option is to have permanent asphalt speed humps installed at an estimated cost of \$7,500.00 for each speed hump.

PennDOT Municipal Services had previously indicated the purchase of removable speed humps is not a Liquid Fuels eligible cost, but the installation of permanently paved speed humps is Liquid Fuels eligible but recommended only for roads in good condition or in conjunction with a resurfacing project.

▪ **Ponding Stormwater 5th Street & Main Street**

We will review the site within the next week.

We contacted the Chester Water Authority and they advised they will review and respond.

▪ **Sanitary manhole cover raised at Smith Street and Price Street**

We forwarded the concern to DELCORA and are awaiting their response.

▪ **Adelphia Pipeline**

I have reviewed the information forwarded by the Solicitor and believe one of the areas they are pursuing as a Right of Way purchase (Post and Price) was actually vacated by the Borough many years ago with Ordinance 459.

▪ **Opportunity Zones**

I attended the Stakeholder Meeting at Talen Energy Stadium last week. I have also attached an article covering the event from Pivot. The Borough can use the resources available to help attract investors.

cc: Victoria Orlando / Fran Zalewski / Gregory Miley / John Mathews / Jim Cassidy
Joseph Maher / Jean Beck / Awilda Burgos / Everett McDaniel
Michael Sheridan, Esquire / Joseph & Mark Possenti

TRAINER BOROUGH - PROPOSAL

▪ **Trailer Park Lot 68 - Complaint stormwater run-off**

On May 14 we reviewed the areas of the complaints with Ed Kline as well as the homeowners at lot 68 and lot 73.

Per our site review and discussions with Ed, Trainer Borough highway crews graded a berm in the wooded area near the southwest side of the lot 68 property. Mr. Kline explained the purpose of this berm was to divert stormwater that had been running through the woods onto the lot 68 property to instead drain from the wooded area towards the nearby stone roadway. Per our observations, it appears the stormwater does flow from the woods to the stone roadway and then along either side of the roadway. We also observed water ponding in the area next to the newly constructed berm, which may adversely affect the area by attracting mosquitos and other insects. The homeowner for lot 68 mentioned the berm has helped with diverting stormwater from her property but mentioned the berm has resulted in some additional stormwater flowing towards her adjacent neighbor to the southeast of her property. In addition, the homeowner at lot 73 mentioned that stormwater is flowing from the stone roadway and adjacent grass areas to the southwest side of his property under his fence and into his back yard. Based on our observations, it appears that regrading the wooded area south of lot 68 and adjacent stone roadway and grass areas including filling in the low ponding area may further help with diverting the stormwater away from lot 68 and the adjacent property. In addition, regrading of the area southwest of lot 73 may help to reduce stormwater runoff onto that property. To accomplish, this we propose to perform a field survey and prepare an Existing Conditions Plan that shows relevant site features and elevations. We will then analyze the plan and develop solutions to reduce stormwater flows onto the affected properties and also to alleviate the ponding water in the wooded area. The solutions will be shown on a design plan that may be used to solicit quotes and / or bids from contractors.

Are estimate for the work is as follows:

Perform site survey and prepare an Existing Conditions Plan: \$1,800

Design plan: \$2,100

Total Survey & Engineering: \$3,900

Estimate range of construction costs: \$20,000. to \$25,000.