

June 11, 2020

A regular meeting of the Council of the Borough of Trainer was held over the phone through a call-in service with President Greg Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was telephonic due to COVID19.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

This advertised meeting of Borough Council is being held remotely in compliance with Governor Wolf's Stay at Home Order. Council members are attending the meeting by call-in conference call. Notice was provided to residents of the Borough of the way they are able to attend and participate in this call-in meeting by postings on the Borough website and on the door of Borough Hall. Additionally, the Agenda of this meeting was posted on the Borough's website.

**PRESENT**

Mayor Frances Zalewski, President Greg Miley, Vice President Jean Beck, Councilpersons Jim Cassidy, John Mathews, Awilda Burgos, Jenn Frazier  
Manager Mark Possenti, Engineer Eileen Nelson, Mike Sheridan

**ABSENT**

Jerry Guglielmi

**MINUTES**

The minutes of the May meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Burgos. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Mathews and seconded by Councilperson Cassidy that the correspondence for May be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION:

Authorize Code Red notification system.

Authorize permission for 2 properties to be sold at Repository sale.

**MANAGER/FINANCE**

Mark Possenti: Gave an update on Covid-19 and guidelines for starting to open the Borough. Update the FEMA process for logging info for reimbursement. Read the restrictions for recreation as we may be moving into the Green Phase. Stated the financing for the building is about ready and the site work will then go out for re-bid.

- Called for a motion to approve the paid May expenses for General, Recreation and Liquid Fuels Funds in the amount of \$74,919.40 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of May in the amount of \$89,935.58, which was provided for inspection.

## **COMMITTEE REPORTS**

### **MAYOR /POLICE**

Mayor Zalewski: Thanked all for their cooperation during the Pandemic. Had a possible rally situation with the Police Dept. that was under control. Reminder that what is discussed in Executive sessions is not to be discussed with anyone outside of the meeting.

### **COMMUNITY REDEVELOPMENT/GRANTS**

Councilman Jim Cassidy: See attached report  
Estimates will be sought for the signs in HJ Park, both entrance and park rules.

### **HIGHWAY/BUILDINGS**

Councilman Mathews: Purchased a small street vacuum, need larger tires and hitch. Have a number to call a street sweeping company to get estimates for cleaning as needed. Highway guys are back to work full-time. Had a written reprimand typed up for situations of missing time from work according to Ordinance 688. Has 2 estimates for the roof repair at HJ Park concession and bathrooms. One is \$6760.00 and one for \$6200.00.

### **BOARD OF HEALTH**

Councilman Guglielmi: Absent. Secretary read report of 1 citation sent out for a mattress and the June meeting was canceled due to Election Day.

### **PUBLIC SAFETY/FIRE**

Councilwoman Beck:

- Secretary read May Fire report (attached)
- Will attach Code enforcement report to minutes.
- Knights of Columbus and IBEW Local both donated food for the food pantry.

### **PARKS/ENVIRONMENT**

- Councilman Miley: Park rentals have been cancelled for the rest of the year.

### **COMMUNITY OUTREACH**

- Councilwoman Burgos: Have milk donation for the food pantry that needs to be picked up.
- High grass issue at 9<sup>th</sup> and Langley complaint.

### **RECREATION/NEWSLETTERS**

Councilwoman Jenn Frazier:

- Spoke about the situation at HJ Park theft and damage.
- Waiting on recreation guidelines to move forward with summer program for the kids.
- Would like to have a graduation/moving up celebration in the park for the borough residents K through college. Pizza a picture and go. No more than an hour.

### **CODE ENFORCEMENT OFFICER**

Charley Remaley: Absent

### **TAX COLLECTOR**

Mark Possenti:

- Need a motion to authorize a tax collections transfer from the Lock Box account into the General Fund account in the amount of \$50,491.29.
- Total collected for May taxes - \$47,840.79 and trash – \$2,650.50.

**MONROE ENERGY**

Adam Gattuso: Absent

**ENGINEER**

Eileen Nelson: Report attached

**SOLICITOR**

Mike Sheridan stated:

- Reported status of Municipal complex finance, application has been filed.
- Reported on the status of the Delaware County Courts emergency declaration and cases.
- The County filed an extension for appeals.
- The county has filed suit against Aqua for the purchase of Delcora.

**ORDINANCES**

- None

**RESOLUTIONS**

- None

**OTHER ACTION ITEMS**

- Motion made by Councilperson Cassidy to approve the paid May bills for General, Recreation and Liquid Fuels Funds in the amount of \$74,919.40 and seconded by Councilperson Burgos.
- Motion made by Councilperson Burgos to approve the paid Payroll for the month of May in the amount of \$89,935.58 and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion made by Councilperson Cassidy to authorize a tax collections transfer from the Lock Box account into the General Fund account in the amount of \$50,491.29 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize and accept the terms for the Code Red notification system in the amount of \$1,370.00 per year contingent upon Solicitor’s review and seconded by Councilperson Beck. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to approve the repair the roof at HJ Park and seconded by Councilperson Miley. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize permission for Repository sale of 201 Irving and W. 12<sup>th</sup> St. and seconded by Councilperson Mathews. Councilperson Beck opposed. Motion carried.
- A reaffirmed Motion from last month was made by Councilperson Mathews to permit JMC to withdraw their bid for the Municipal Complex site work and seconded by Councilperson Beck. No opposition. Motion carried.
- A reaffirmed Motion from last month was made by Councilperson Cassidy to rebid the Municipal Complex project and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Beck to cancel all park rentals for 2020 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Beck to reimburse Councilperson Frazier for pizza celebration for this year’s graduates and seconded by Councilperson Mathews. No opposition. Motion carried.

**OLD COUNCILMANIC BUSINESS**

Councilperson Cassidy stated Forgotten Cats is still moving their trash to another residence. A cease and desist letter was sent. Council decided to move forward with filing an action.

## **NEW COUNCILMANIC BUSINESS**

None

## **QUESTIONS AND COMMENTS FROM AUDIENCE**

Robin Rokicka, 5<sup>th</sup> St. – Questioned if the rec board would be able to host upcoming events. It was stated that even with the County going into the green phase there will be no more than 250 people at a gathering.

Terry Yeager, Chestnut St. – Stated she would donate soda for the Graduates pizza celebration.

Joe Maher, Price St. – Asked if the tax finances were on track and also stated that there is still miscommunication issues of unreported incidents within the Borough.

## **ADJOURNMENT**

President Greg Miley called for a motion to adjourn at 9:20 pm; Councilperson Beck made the motion to adjourn. Councilperson Cassidy seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

MARCUS HOOK TRAINER FIRE DEPARTMENT  
 MONTHLY REPORT  
 MAY, 2020

INCIDENT TYPE	# INCIDENTS
- Building fire	3
- Brush or brush-and-grass mixture fire	1
- Medical assist, assist EMS crew	2
- Motor vehicle accident with injuries	1
- Motor vehicle accident with no injuries.	2
- Extrication, rescue, other	1
- Gas leak (natural gas or LPG)	1
- Electrical wiring/equipment problem, other	2
- Power line down	1
- Water problem, other	1
- Public service	1
- Cover assignment, standby, moveup	4
- Good intent call, other	1
- Dispatched & cancelled en route	2
- Heat detector activation due to malfunction	1
- Alarm system activation, no fire - unintentional	1
TOTAL INCIDENTS:	25

THE DEPARTMENT DID NOT RESPOND TO 1 ALARMS, NO CREW.

IN TOWN CALLS: 13 CALLS

OUT OF TOWN 12 CALLS:

CALLS FROM 6AM-6PM: 17

CALLS FROM 6PM-6AM: 8

TOP RUNNER FOR THE MONTH: SLAYDE TURNER WITH 21 CALLS

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.

Welcome to Trainers June Council meeting, via phone conference

I contacted Verizon and Comcast about getting a spot on TV for mass notification. Comcast—before giving an estimate of cost, they need to know the address and point of contact for the project. I told them I wanted information to present to Council first. She told me that they would send out a construction team to survey what we needed. The cost of maintaining the system would fall on the Borough. We would also have to purchase equipment and they gave suggestions on vendors.

Verizon—Pretty much the same story. They would construct and maintain the transport facility from our designated handoff back to their head broadcast system using a Fios subscription. Costs could run, depending on what we wanted, from \$8K to \$25K plus an annual fee.

Also had a phone conference with Code Red. Vicki and I were the only two on the call. Sad!!! This was set up by Vicki.

The cost for this system is \$1370 per year and we must take a three year contract. I believe everyone got a copy via email.

I feel the Code Red system is more suitable for our needs and a better system.

I would like to make the motion to go with Code Red. Another item off the list.

I also notified Greg, John Jennifer about signage for Johnson's Park. I would like to see this project started before the end of the month. This would get an item off the "to do" list as well as allow the police to issue citations for violators in the park. Do we need to include this in the code book?

Is there any word on our street lights and signal lights? We need to start moving forward on these projects as well as others. Our signal lights are literally falling apart. Ref: Light at Baker Street and 9<sup>th</sup> & Main.

The Trailer Park is underway with improvements:

- >New Mgr. is on site daily
- >Elec engineer was hired to assess the electrical system which included pole and wire replacement. They have submitted a report and bids are out for the work.
- >They had plumbers come in and scope out the sewer system. Corrective action to begin soon.
- >Knight tree trimming has done some extensive work.
- >They have hired someone to begin planning the expansion project.
- >Working with tenants with cleaning, painting and sprucing up their trailers and lots. Also provided a dumpster for them to use as well at the owners expense.



## TRAINER BOROUGH - ENGINEER'S REPORT

**FY 2018:** The OHCD advised that County Council chose not to reallocate the \$100,925 in funding towards the Chestnut Street Improvements and that the project has been canceled.

**FY 2020:** The Irving Street and Sunset Street Improvements project was not awarded per the list provided by the OHCD. The following is part of the notice from the County regarding the Public Comment period, if Council wishes to voice their concern over lack of award.

*Delaware County Council will hold a public hearing on the Proposed List of Awards on Wednesday, June 17, 2020 as part of the regularly scheduled County Council meeting beginning at 6:00 pm. The County will live stream the hearing at <https://delcopa.gov/council/meetings.html>*

*Public comment will be accepted until the meeting is adjourned and can be submitted via email to [PublicComment@co.delaware.pa.us](mailto:PublicComment@co.delaware.pa.us). The public comments will be read into record during the meeting and Council will respond if warranted. If you do not have access to email, you can call in your public comment: 610-891-4931. Please give your name, address and public comment. Your comment will be transcribed and read into record. Emailed or phoned-in comments deemed inappropriate will not be read into public record.*

*Comments will also be accepted through mail or email until June 22, 2020. Comments can be emailed to [Phil.Welsh@co.delaware.pa.us](mailto:Phil.Welsh@co.delaware.pa.us) or be mailed to:*

✦ **Buckley Cable – 9th Street and Price Street Improvements**

There has been no change in the status of this project.

✦ **FY 2019 CDBG – 10th Street Improvements**

Project is complete with the exception of minor punch-list items. We will review the site upon notification by the contractor the punch-list is complete which is expected to be finished by next week. We will process the final pay request upon submission by the contractor.

✦ **Monroe Energy**

PennDOT has required Monroe to revise proposal for two separate driveways to incorporate access into modification of the existing driveway. We reviewed the DCCD letter regarding the proposed Propane dispensing facility.

✦ **Forgotten Cats** We will review the site the next to confirm there is sufficient grass growth so the permit can be closed.

✦ **Post Road**

We have followed up with PennDOT and are waiting to hear back about their plan to repave to address issues.

✦ **MS4 Program**

We are continuing to update mapping as we uncover storm sewers. We have completed a portion of the outfall screenings and we are working on the Year 2 report. We received Newsletters and Council meeting minutes from the Borough Secretary and will highlight for inclusion in the report.

We reviewed the Borough's website Department of Environmental Protection (DEP) and Environmental Protection Agency (EPA) links and will forward to the Borough Secretary updated links provided by the DEP and the EPA to replace the outdated links.

✦ **PennDOT Green Light-Go**

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We reviewed program guidelines for the rehabilitation / replacement of traffic signals to be certain Council would like to pursue making application. There are Program Requirements for a minimum of 20% match. Last year's applications were to be submitted between October 2019 and January 2020. Unfortunately, because of COVID-19, projected selected will not be receiving their award, only current projects under construction will maintain their funding due to a reduction in the revenue stream for the program. As with everything related to the pandemic this could change as the year goes on, but this is the current information.

**The Borough of Trainer  
Office of Code Enforcement**  
Trainer Municipal Building, 824 Main Street  
Trainer, Delaware County, PA 19061-5097  
(610) 497-3838  
Fax (610) 497-7840

**Monthly Report – May 2020**

**Charles Remaley – Code Enforcement**

**Building Permits Issued - 10**

**Commercial – 0  
Residential – 9  
Street Opening – 1**

**Certificates of Occupancy Permits Issued – 5**

**Sales - 0  
Conditional Sales - 5  
Rentals – 0  
Re inspection – 0  
Temporary Structure- 0**

**Contractor License Issued – 0**

**Total for 2020- 38**

**Zoning Permits**

**Residential – 1  
Commercial –0**

**Portable Structures - 0**

**Property Maintenance – Violation Notices & Citation Warnings & Citations**

**Violation Notices**

937 Price St. – No CO for the Transfer of Title.  
929 Anderson Ave. – Boat & Trailer parked on grass.  
711 Main St. – Van parked in yard.  
4510 Post Rd. – Dumpster parked on street without a Permit.  
4360 Ridge Rd. – Trailer parked on Public Street.  
3308 W 3<sup>rd</sup> St. – Trash placed out for pickup, not in cans w/no lids.  
3312 W 3<sup>rd</sup> St. – Trash placed out for pickup, not in cans w/no lids.  
4404 Post Rd. – Trash placed out for pickup, not in cans w/no lids.  
4028 W 7<sup>th</sup> St. – Overgrown vegetation on Public R.O.W.  
905 Chestnut St. – Sump pump discharge on to adjacent property.  
1317 Forrest St. – Construction with no Building Permit.