

November 11, 2021

A regular meeting of the Council of the Borough of Trainer was held via Zoom with President Miley calling the meeting to order at 7:00 p.m. Eastern Standard Time.
The meeting was via Zoom due to COVID19.

PRESENT

Mayor Fran Zalewski, President Greg Miley, Councilpersons John Mathews, Awilda Burgos, Jenn Frazier, Tim Horgan, Michael Carter, Manager Mark Possenti, Engineer Mike Kozlowski, Solicitor Mike Sheridan

ABSENT

Vice President Jean Beck

MINUTES

The minutes of the October Council meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Burgos. No opposition. Motion carried.

CORRESPONDENCE

It was motioned by Councilperson Burgos and seconded by Councilperson Mathews that the correspondence for October be accepted and any necessary action taken. No opposition. Motion carried.
QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None
ANY MATTERS THAT NEED COUNCILMANIC ACTION: None

MANAGER/FINANCE

Mark Possenti:

- Need a motion to approve the 2022 Preliminary General Budget.
- Need a motion to advertise the 2022 Preliminary General Budget for a 10-business day period for public inspection.
- Need a motion to advertise the 2022 Real Estate Tax Levy in case it is needed.
- Need a motion to advertise Ordinance 771 changes to the police pension DROP.
- Called for a motion to approve the paid October expenses for General, Recreation and Liquid Fuels Funds in the amount of \$440,088.44 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of October in the amount of \$88,183.59 which was provided for inspection.

COMMITTEE REPORTS

MAYOR /POLICE

Mayor Zalewski: Thanked all for the groundbreaking ceremony.

COMMUNITY REDEVELOPMENT/GRANTS

Councilman Carter: No report

HIGHWAY/BUILDINGS

Councilman Mathews:

- Highway trucks are being serviced.

BOARD OF HEALTH

Councilman Tim Horgan: No report.

PUBLIC SAFETY/FIRE

Councilwoman Beck: Absent

The Borough Secretary read the following report:

- Read September Code enforcement report (attached)
- October Fire report

PARKS/ENVIRONMENT

Councilman Miley: Stated he has an estimate in the amount of \$4,891.00 for a fence at the 3rd St. playground. Councilman Mathews will compare it to a previous estimate received.

COMMUNITY OUTREACH

Councilwoman Burgos:

- Hass 100 turkeys for the Holidays, looking for more food.
- Will continue to volunteer for the Borough.

RECREATION/NEWSLETTERS

Councilwoman Jenn Frazier:

- Announce the upcoming Rec Board events for Christmas.
- Asked for approval to have lunch with Santa at the Community Center.

CODE ENFORCEMENT OFFICER

Charley Remaley: No report

TAX COLLECTOR

Mark Possenti: October tax collected was \$7,777.45 and trash fees collected were \$1,650.00.

Need a motion to approve a real estate tax deposit of \$7,777.45 into the General Fund.

Need a motion to approve a trash fee deposit of \$1,650.00 into the General Fund.

ENGINEER

Mike Kozlowski: Read monthly report

Motion is needed to adopt Resolution 1066 Planning modules for Parkview Mobile. There are 25 units that need to tie into the sanitary sewer, folio numbers need to be changed and the owners name needs to be corrected first.

See report attached.

SOLICITOR

Mike Sheridan:

- Will be tabling the revision of Resolution 1065 in regard the above Resolution 1066 Parkview planning modules until the corrections are made to folio numbers and owner named.

ORDINANCES

- Motion was made by Councilperson Burgos to authorize to advertise the 2022 Real Estate Tax Levy Ordinance 770. (If needed) and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Burgos to authorize to advertise Ordinance 771 Police Pension change to the DROP and seconded by Councilperson Horgan. No opposition. Motion carried.

RESOLUTIONS

- Motion was made by Councilperson Mathews to adopt Resolution 1066 Planning Modules Parkview to tie in 25 units to the sanitary sewer, changes in folio numbers and owner name change and seconded by Councilperson Burgos. No opposition. Motion carried.

OTHER ACTION ITEMS

- Motion was made by Councilperson Mathews to approve the 2022 Preliminary General Budget and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize to advertise the 2022 Preliminary General Budget for a 10-day public inspection and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid October bills for General, Recreation and Liquid Fuels Funds in the amount of \$440,088.44 and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion made by Councilperson Burgos to approve the paid Payroll for the month of October in the amount of \$88,183.59 and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to authorize a tax collector deposit for October collections to the general fund in the amount of \$7,777.45 and seconded by Councilperson Miley. No opposition. Motion carried.
- Motion was made by Councilperson Burgos to authorize a tax collector deposit for October trash fees to the general fund in the amount of \$1,650.00 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Burgos to approve the cash out option in favor of the insured retiree in regards to the Borough owned life insurance policy and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to approve the following pay scale of new hire for public works: The new hire will receive 80% pay in year 1, 90% pay in year2 and 100% pay in year 3 of the rate of the current paid employee and seconded by Councilperson Burgos. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

None

NEW COUNCILMANIC BUSINESS

- Motion needed to approve the cash out option in favor of the insured retiree in regards to the Borough owned life insurance policy. The insured employee will receive the cash value of the policy.
- Motion needed to approve the following pay scale of new hire for public works: The new hire will receive 80% pay in year 1, 90% pay in year2 and 100% pay in year 3 of the rate of the current paid employee. New hires will be on a 90-day probation period before receiving benefits.

QUESTIONS AND COMMENTS FROM AUDIENCE

Joseph Maher, Price St. – Questioned the expenses for October bills and payroll due to the high amount.

Tracey Tucker, 10th St. – Asked what the payment details were for the new Municipal Complex.

Terry Yeager, Chestnut St. - Asked if the 4 million dollar check at ground breaking ceremony was the amount of the loan.

ADJOURNMENT

President Miley called for a motion to adjourn at 8:02 pm; Councilperson Horgan made the motion to adjourn. Councilperson Burgos seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

TRAINER BOROUGH - ENGINEER'S REPORT

- **Parkview Mobile Home Park**

We have reviewed the revised plans and stormwater calculations and issued our letter on 10/14/21 noting items remaining to address.

Resolution 1066 is on the agenda for adoption at tonight's meeting for connecting the new 25 units into the public sanitary sewer system.

- **FY 2021 CDBG Chestnut Street Improvements**

The design plans are drafted and we are commencing the bid documents. The proposed sidewalk at the curve of Chestnut St. and W. 7th St. is beyond the existing Right of Way per County data and we are attempting to obtain the deed for the adjacent property to try to confirm location.

- **1302 Langley Street-Roadway Settlement**

We reviewed CCTV videos and some data provided by MOR. We requested from MOR and are awaiting a report to show the specific locations where the videos were taken and the deficiencies observed.

- **Damaged Inlet W. 9th Street and Chestnut Street**

We will inform Council of MOR's schedule to repair the inlet.

- **Chester Water Authority Water Main Renewal Project**

With the completion of the trench restoration as noted above in the 2021 Road Program, CWA has completed the project.

- **800-810 Main Street Subdivision**

The applicant will not be moving forward with the project.

- **Henry Johnson Park- Gravel Drive to Basketball Court**

Per our coordination with A.F. Damon, the Borough Secretary and the Highway Crew; A.F. Damon dumped a truck load of millings along the drive which was graded by Donnie Peer using a tractor.

- **Post Road Repaving by PennDOT**

PennDOT advised repaving is scheduled for the Spring 2022.

- **FY 2022 CDBG**

We encourage the Borough to develop a list of potential projects. Applications are due January 7, 2022.

- **Buckley Cable – 9th Street and Price Street Improvements**
 We have discussed with and are planning to meet the owner’s representative on-site next week of 11/15 regarding modified stone placed over the clean stone for the level spreader and the stormwater ponding in the basin.

- **Erosion Ridge Road**
 MOR advised they will schedule the installation of the additional stone in the grass areas once Adelpia finishes their work on W. 9th Street. We will keep Council updated with their schedule. We will coordinate with MOR and the Borough our site review(s) of the stone. The asphalt curb has been installed.

- **Adelpia Cable Pipeline**
 Adelpia advised they hope to be off of the roads and have the majority of the roads repaired by the end of November 2021. They received approval from PennDOT to proceed with the permanent Traffic Signal plan approved by PennDOT for the intersection of Baker Street and 9th Street. Due to the lead time for the materials they advised work is scheduled to be performed sometime in January, 2022. We will provide schedule updates.

- **Dawes Court Erosion**
 DELCORA advised they have cleared some trees at the site. They hope to install gabions (wirework container filled with rock) along the eroded areas of the creek bank during the upcoming winter. We will inform Council once DELCORA has a schedule for this work. They also mentioned they may need to do some further investigation of their sanitary system in the area. **NO CHANGE**

- **MS4 Program**
Henry Johnson Park– Creek Erosion – we are continuing discussions with the Solicitor for the approach to project.

 Attached is an article ‘How Can I Control Stormwater on My Property’ with various tips for managing stormwater.

 On 11/10/2021 we provided training with the Highway crew Donnie Peer and Jim McKay at Henry Johnson Park by reviewing the program requirements

- **2021 Road Program**
 The Chester Water Authority (CWA) advised their contractor has completed the permanent paving of the trenches for the water lines. PennDOT approved the extension request for the work to be done past 10/31/21. A.F. Damon commenced work and is scheduled to complete today 11/11/2021. They are repaving the full width of W. 4th Street and Irving Street since the CWA confirmed their contractor has engaged A.F. Damon for paving the one-half road width that is their responsibility.

▪ **Sinkhole at A&R Iron Works**

Observations:

The following is a summary of the damage to the storm manhole and pipes at the vicinity of the sinkhole observed from the ground surface and with our quick view camera. See also attached sketch.

- The manhole is located under the fence on the southwest side of the building. The sink hole surrounds the manhole and is approximately 6' long by 3.5' wide by 8.5' deep.
- The manhole cover is below the adjacent asphalt pavement. The Owner removed the pavement that was covering the manhole to allow access.
- The top manhole section including cover is off-set from the manhole structure and the cover is not aligned with the manhole steps.
- The upstream corrugated metal pipe (CMP) appears to be in good condition. There appears to be some deficiencies with the mortar at the pipe connection to the manhole, however, we were unable to confirm this. The bottom of the pipe enters the manhole approximately halfway between the top and bottom of manhole.
- The downstream CMP is corroded and deteriorated along the bottom from the manhole connection for approximately 10 ft. downstream. It appears some stone has washed into the pipe through the deterioration. There was a short section of the downstream pipe that is partially collapsed. The bottom of the pipe is approximately 14' deep from the top of the manhole cover.
- Water was flowing through the storm pipes.

Conclusion and Recommendations

The deteriorated and damaged downstream storm pipe and the possible deficient mortar at the upstream pipe connection to the manhole may be causing / contributing to the sinkhole by allowing groundwater and soils outside of the system to enter the system and also by allowing stormwater in the system to seep out and disturb the soils.

We recommend that the sinkhole surrounding the manhole be excavated until stable soils are encountered and to expose the exterior surfaces of the manhole and piping connections. The damaged downstream pipe should be replaced and/or repaired and deficiencies with piping connections repaired. The top manhole section should be raised so the cover is flush with the adjacent paving and aligned with the manhole structure. Upon the replacement or repair of the storm system, the sink hole should be backfilled with suitable material and additional asphalt placed around the manhole cover. Coordination with the Owner for temporarily removing the fence and structures over the storm system will be required. If Council is in agreement, we will finalize this scope of work and provide to MOR for pricing. Note our opinion is the Owner should be responsible for the costs associated with raising the top manhole section and paving around the manhole since the manhole was covered by their paving operations.

Monthly Report – October 2021

Charles Remaley – Code Enforcement

Building Permits Issued - 9

- Commercial – 1
- Residential - 5
- Street Opening – 3

Certificates of Occupancy Permits Issued – 16

- Sales - 13
- Conditional Sales - 0
- Rentals – 3
- Re inspection – 0
- Temporary Structure- 0

Contractor License Issued – 0

Total for 2021- 42

Zoning Permits - 5

- Residential – 2
- Commercial –3

Portable Structures -0

Property Maintenance – Violation Notices & Citation Warnings & Citations

Violation Notices

- 3503 W 3rd St. – Mattress out for trash not wrapped in plastic.
- 3509 W 3rd St. – Mattress out for trash not wrapped in plastic.
- 3504 W 3rd St. – Mattress out for trash not wrapped in plastic.
- 939 Langley St. – Overgrown vegetation growing on to Right of Way.
- 3317 W 3rd St. – TV placed out for trash.
- 4300 Block Post Rd. – Trailer tagged for being parked on the street.
- 220 Wilcox St. – Vacant property notification issued.
- 220 Wilcox St. – No Certificate of Occupancy issued for the Transfer Of Title.
- 4322 Ridge Rd. – Excessive Police calls notification.
- 418 Gilbert St. – Excessive Police calls notification.
- 220 Wilcox St. – Dumpster on the street without a Permit.
- 1020 Anderson Ave. – No Certificate of Occupancy issued for the Transfer of Title.
- 220 Wilcox St. – Trash from clean out blocking the Public Sidewalk.
- 203 Irving St. – Excessive Police calls notification.
- 4015 W 13th St. – Posting- Grass Invoice #288.
- 4039 W 7th St. – Accumulation of trash in rear & side yard.
- 4048 W 7th St. – No Certificate of Occupancy issued for Transfer of Title.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

OCTOBER, 2021

INCIDENT TYPE	# INCIDENTS
Building fire	5
Passenger vehicle fire	2
Medical assist, assist EMS crew	9
Motor vehicle accident with injuries	4
Gasoline or other flammable liquid spill	2
Gas leak (natural gas or LPG)	1
Carbon monoxide incident	1
Assist police or other governmental agency	1
Cover assignment, standby, moveup	11
Dispatched & cancelled en route	11
No incident found on arrival at dispatch address	1
- Smoke scare, odor of smoke	1
HazMat release investigation w/no HazMat	1
Telephone, malicious false alarm	1
Local alarm system, malicious false alarm	2
Citizen complaint	1
TOTAL INCIDENTS:	54

IN TOWN CALLS: 28 CALLS

OUT OF TOWN 26 CALLS:

CALLS FROM 6AM-6PM: 17

CALLS FROM 6PM-6AM: 37

NO RESPONSE WAS MADE FOR 5 CALLS NO CREW

TOP RUNNER FOR THE MONTH: Ray Betts 54 calls

REPORTING OFFICER: KENNY SMITH JR. DEPT. CHIEF.