

July 13, 2023

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President John Mathews calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

ROLLCALL

PRESENT

Mayor Marilyn Maher, VP John Mathews, Councilpersons, Joe Maher, Tracy Tucker, John Gaspero, Robin Rokicka, Michael Carter, Engineer Mike Kozlowski, Solicitor Mark Much

ABSENT

President Jennifer Frazier, Manager Mark Possenti, Borough Secretary

MINUTES

The minutes of the June Council meeting were motioned for approval by Councilperson Carter to accept and seconded by Councilperson Maher. No opposition. Motion carried.

CORRESPONDENCE Councilman Gaspero read the correspondence

It was motioned by Councilperson Maher and seconded by Councilperson Tucker that the correspondence for June be accepted and any necessary action taken. No opposition. Motion carried. Questions and comments from audience on correspondence: None
Any matters that need Councilmanic action: None

Brian Warren from Upper Chichester Recreation did not attend tonight's meeting to discuss the Holiday parade.

PUBLIC GENERAL AND AGENDA QUESTIONS AND COMMENTS:

Agenda states a two-minute time limit for residents/taxpayers to speak.
None

MANAGER/FINANCE – Mark Possenti

Was absent. Vice President Mathews:

- Called for a motion to adopt Ordinance 23-782 amendment to Ordinance 614 retirement benefits.
- Called for a motion to approve the paid June expenses for General, Recreation and Liquid Fuels Funds in the amount of \$638,914.70 which were provided for inspection. Expenses are filed in the Secretary's office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of June in the amount of \$165,370.24 which was provided for inspection. There were 3 payroll weeks in June.

COMMITTEE REPORTS

Marilyn Maher – Mayor

All is going well with police. Stated the concrete slab for the dedication benches is complete and will have a small dedication ceremony on July 27th.

Jennifer Frazier – President was absent

John Mathews – Municipal Services/ Public Safety

No report

Joe Maher – Ordinance/Zoning- Recreation-Environmental

Read the Code office reports for June.

Tracy Tucker – Public Outreach

Is working on health and wellness resources.

John Gaspero – Buildings/Pantry

Nothing to report on buildings.

Spoke about the Upper Chi holiday parade.

Initiated a discussion in regard to the food pantry location and the condition of the building they are operating from.

Robin Rokicka – Community Relations/Newsletters

Working on flyers for upcoming events.

Michael Carter – Fire/Property Maintenance

Read monthly fire report for May.

MONROE ENERGY

Adam Gattuso gave an update on the upcoming turn-around. The crane has started to arrive.

TAX COLLECTOR

Was absent, the report is deferred until the August meeting.

ENGINEER

Mike Kozlowski: Read monthly report (attached)

Provided a breakdown of engineering expenses, costs of applications, studies, etc. in regards to engineering expense for YTD.

-Asked for a motion to authorize A to U Services per maintenance contract to complete work in regards to storm sewer discharge investigation at Nealy Blvd. Marcus Hook Creek. This is in regards to discolored water from the Borough outfall piping, lab results tested positive for potassium.

-Asked for a motion to authorize 4401 Ridge a requested waiver of the underground basin impermeable liner requirement stating the proposed basins are not located in areas of contaminated soil.

SOLICITOR

Called for an Executive session to discuss real estate.

ORDINANCES

Motion was made by Councilperson Carter to adopt Ordinance 23-782 amendment to Ordinance 614 retirement benefits and seconded by Councilperson Maher. No opposition. Motion carried.

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion made by Councilperson Maher approve the paid June expenses for General, Recreation and Liquid Fuels Funds in the amount of \$638,914.70 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Maher to approve the paid Payroll for the month of June in the amount of \$165,370.24 and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion made by Councilperson Maher to authorize A to U Services per maintenance contract to complete work in regards to storm sewer discharge investigation at Nealy Blvd. Marcus Hook Creek and seconded by Councilperson Carter. No opposition. Motion carried.
- Motion was made by Councilperson Maher to authorize 4401 Ridge a requested waiver of the underground basin impermeable liner requirement and seconded by Councilperson Carter. No opposition. Motion carried.

NEW COUNCILMANIC BUSINESS

None

COMMENTS FROM THE AUDIENCE

Frank Carter, Post and Price property owner addressed concerns of the flooding of his property.

Executive session was called at 7:57pm. Out of Executive at 8:03pm. No decisions were made during the Executive.

ADJOURNMENT

Vice President Mathews called for a motion to adjourn at 8:03pm; Councilperson Maher made the motion to adjourn. Councilperson Tucker seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

ENGINEER REPORT

- **Erosion Ridge Road**
MOR acknowledged they have additional stone to install in grass areas per their correspondence with John Mathews. We will advise Council of their schedule.
- **MS4 Program**
Based on the Solicitor's response, we will need to publicly bid the Pollution Reduction Plan (PRP) project. We will prepare a proposal for the design present to Council upon responses from pending submissions regarding Grant Opportunities listed below.
Grant Opportunities
We submitted the Watershed Restoration and Protection Program (WRPP) grant application on May 30, 2023 with a total project cost of \$352,889 and the Borough's 15% match of \$52,933. We are investigating discolored water discharge to Marcus Hook Creek from the Borough's storm outfall piping originating from Nealy Blvd. reported by PA DEP. The lab results were positive for potassium and per our visual observations the water is discolored with an oily sheen. We requested A to U Services review and send a proposal per their Maintenance Agreement to perform a TV video of the storm system and install temporary erosion and sedimentation controls at the outfall piping. We recommend Council authorize A to U Services complete the work pending a review and approval of a proposal from A to U.
- **Parkview Mobile Home Park**
A representative for Parkview Mobil Home Park advised they are not willing to install a fence but have no objections if the Borough would like to install a fence. The developer advised the project is currently on hold.
- **PennDOT SR 3006 Ridge Road from Yates Ave. to Baker Street**
We attended a pre-construction meeting with PennDOT and other representatives via Teams on 6/22/2023. We will advise of PennDOT's schedule for repaving and re-striping per the Road Diet.
- **Community Center**
We prepared the exemption request for sewage facilities planning and submitted to DELCORA on 11/30/2022. We responded to DELCORA's request for information and are awaiting their reply.
- **4401 Ridge Road**
We sent our comments in our letter dated 6/16/2023 per review of the revised Land Development Plans and the revised Highway Occupancy Permit (HOP) plans which include road striping and signal upgrades at Ridge Road and Baker Street and Ridge Road and Main Street.

The project engineer is requesting a waiver from Section 220-14(G) of the ordinance for the installation of the underground basin impermeable liner requirement. The Environmental Narrative states the proposed basins are not located within areas of contaminated soil. Stantec has no objections granting the waiver and we request Council's consideration for granting the waiver.
- **PY 2022 CDBG – Chestnut Street Improvements- 12th Street to Township Line Road**
We coordinated the pre-construction meeting with the OHCD, Moore Brothers, Borough Manager Possenti and I for 7/6/2023 at 9:00 AM at the OHCD office.
- **Flooding Main Street near Amtrak Railroad Tracks**
Amtrak provided property ownership for part of the area near their railroad tracks and advised they will be providing additional information. Funding to assist with addressing this issue was requested in the PA Small Water and Sewer Application submitted in December, 2022. Awards are anticipated in July, 2023.

- **PY 2023 CDBG**

The OHCD advised the Borough has been awarded:

- \$59,609 for Right-of-Way improvements on Anderson Street, 10th Street to 12th Street.
- \$58,599 for Storm Sewer Improvements as a match for the PA Small Water and Sewer Program application. Awards for the application are expected to be announced in July, 2023.

- **PECO Gas Main Replacement- Forrest St. and 13th St.-Forrest St. to Anderson St.**

We notified PECO that Council accepted their contribution of \$58,197.37 for repaving one-half width of the roadways including sending the documents executed by the Borough.

- **Speed Humps**

Cost information provided by Traffic Logix, ITS for supplying and delivering removable speed humps for 15 speed humps is between \$106,225 and \$137,320. Our cost estimate for the installation of permanent asphalt speed humps including striping and signage is \$5,500 per location or \$82,500 for 15 locations.

We prepared a traffic study and plan for speed humps based on the 6 roadways per the original location and additional locations as of the May 11th Council meeting as follows:

- 12th Street: between Sunset St. and Trainer Borough / Chester City municipal line
- 10th Street: between Sunset St. and Trainer Borough / Chester City municipal line
- 3rd St.: between Irving St. and Trainer Borough / Chester City municipal line
- Sunset Street near Dawes Ct.
- Veterans Drive
- W. 7th Street: Main St. to Chestnut St.-2 speed humps.

Chief Priscopo agreed with the above 22 locations. We submitted the plan and comments to PennDOT on 5/19/2023 and are awaiting their response.

- **Safe Streets and Roads Program**

With Council forming a committee at the June Council meeting, Council may want to begin planning for potential project (s) for the next application round due in 2024.

- **2023 County Aid and Road Program**

Per Council's authorization at the June Council meeting, we are preparing the bid documents plans and specifications for the Road Program to include repaving the roadways, ADA curb ramps and Add Alternates for speed humps at the following locations:

- Repaving full width of PECO Gas Main project roadways Forrest St. and 13th St.-Forrest St. to Anderson St.
- Add Alternates for one (1) each permanent asphalt speed humps:
 - Within PECO Gas Main Project: Forrest St., 13th Street to Township Line Road.
 - 3rd Street, Irving Street to Trainer Borough / Chester City line.
 - Chestnut Street, W. 9th Street to Township Line Road.
 - Anderson Street, W. 9th Street to Township Line Road.

\$2,052 County Aid Funds for 2022 and 2023 and Liquid Fuels funds will be used.

We will coordinate advertising and bidding the project so bids are received and the project can be considered for award at the August Council meeting.

- **DCNR C2P2 Grant for access / improvements to waterfront off Price Street**
 Possible ideas for a community waterfront park area discussed with a grant representative and Council include walkways, benches, picnic tables, lighting, parking, fencing and a dock and possibly some additional improvements such as a gazebo and/or playground equipment.
 DCNR advised they could help the Borough purchase the property or pay for a permanent easement and pay up to 50% of the appraised value of the land and 50% of professional costs such as surveys, appraisal, etc.
 Monroe Energy owns the property of the proposed waterfront. The access will be through property owned by others with one of the access routes being through Monroe's property. An agreement between the Borough and Monroe and any other potential property owners would be needed for the Borough to use and/or purchase the property.
 Per Chief Priscopo, Monroe Energy supports the project and he mentioned he will pursue an agreement between Monroe and the Borough.
- **Amtrak - Brill Substation to Landlith Interlocking (Pennsylvania) - Section 106**
 The project involves replacement of overhead electrical transmission lines and structures along Amtrak's Right-of Way. The FRA will keep the Borough informed regarding project progress and information.
- **PennDOT District 6-0 Vulnerable Road User Project – Tier 1 and Tier 2:** **Post**
Road & Price Street
 The project engineer advised PennDOT has earmarked federal funding for Vulnerable Road User (VRU) projects for performing pedestrian signal upgrades at this intersection. The proposed upgrades are for replacement of old pedestrian traffic signal heads and pushbuttons with new countdown pedestrian signal heads and pushbuttons (where applicable). We provided information regarding other projects at this intersection including PennDOT D12 Project 1 SR0013 with proposed improvements including striping and bike lanes and the projects in Marcus Hook Borough and Chester City that include removal of the island within the intersection.
- **3524 Dawes Court – fallen tree**
 The homeowner reported a tree from Stoney Creek has fallen on the fence on their property. DELCORA reviewed the fallen tree and damage to the fence they installed at the site and will advise. **DELCORA removed the fallen tree limb. We spoke to the homeowner who advised she is satisfied with the work.**
- **Monroe Energy- Obstruction and Encroachment Permit**
 We reviewed the scope of the project described in the letter from Monroe Energy and discussed with Monroe.
- **Henry Johnson Park- Concrete Pad for benches**
 We reviewed the quotes and recommended to Council award to Cisco Masonry in the amount of \$5,200.
- **Monroe Energy- Pipeline Project**
 We reviewed the plans and information provided by Monroe and discussed with Monroe and the project engineer and provided assistance for obtaining approval by the Borough as noted in attached email.
- **Stantec Engineering Fees**
Since our fees for engineering services were mentioned by Councilman Maher at last week's Caucus meeting, we reviewed with the Borough Secretary and agreed the fees expended in 2023 are based on our invoices paid / processed in 2023 which includes invoices for November and December, 2022 and January through May, 2023. We will discuss the attached breakdown of our fees for various projects and services at tonight's meeting.

MARCUS HOOK TRAINER FIRE DEPARTMENT

MONTHLY REPORT

May 2023

INCIDENT TYPE	COUNT
Building fire	1
- Trash or rubbish fire, contained	1
Passenger vehicle fire	1
Medical assist, assist EMS crew	6
Motor vehicle accident with injuries	1
Gas leak (natural gas or LPG)	1
Oil or other combustible liquid spill	2
Electrical wiring/equipment problem, other	1
Power line down	2
Cover assignment, standby, moveup	5
Dispatched & cancelled en route	13
Local alarm system, malicious false alarm	1
CO detector activation due to malfunction	1
TOTAL INCIDENTS:	36

CALLS IN TOWN: 15 CALLS

OUT OF TOWN CALLS: 21 CALLS

CALLS FROM 6AM – 6PM: 20 CALLS

CALLS FROM 6PM – 6AM: 16 CALLS

TOP RUNNER FOR THE MONTH: Ray Betts with 26 CALLS

REPORTING OFFICER: CHIEF KEN SMITH JR.

Monthly Report – June 2023
Charles Remaley – Code Enforcement

Building Permits Issued -14

Commercial – 0
Residential - 14
Street Opening – 0

Certificates of Occupancy Permits Issued -7

Conditional Sales -2
Rentals - 5
Re inspection – 0

Contractor License Issued – 0

Total for 2023- 45

Zoning Permits - 7

Residential – 6
Commercial –1

Portable Structures - 0

Property Maintenance Violation

1313 Sunset St. – Pets running loose.
1302 Anderson St. – Fence installed without a permit.
4404 Post Rd. – Sanitary Sewer back up.
4224 Post Rd. – Mattress out for trash not rapped.
1017 Langley St. – Discharge of pool water on to adjacent property.
1229 Chestnut St. – Sanitary Sewer back up.
23 Nealy Blvd. – Dead tree on property.
3408 W 3rd St. – Fence installed in front yard (no permit).
300 Blk. Irving St.-Trailer parked on Public Street.
933 Sunset St. – Accumulation of trash (Garbage) in front yard.
3 Union St. – Snake infestation.

Grass Violation Notices

Anderson St. – 914
Chestnut St. – 714
Irving St. – 318, 320
Main St. – 626
Post Rd. – 4218, 3508, 3514
Sunset St. – 1004
Union St. – 3
3rd St. – 3509
4th St. – 3412, 3410, 3408, 3430, 3428, 3426, 3424, 3414, 3406,
3508, 3514
7th St. – 4036
9th St. – 3826